

CODE

Code Assure

REGISTRATION AND COMPLIANCE SUPPORT



Personal visits and
'hand-holding' by
CODE compliance
consultants

Care Quality Commission Registration Solved!



CODE Assure for Support and Accreditation

CODE has been established for over 30 years as the association for dental practice owners and managers

Now CODE can give you personal support at the practice for Care Quality Commission Registration and compliance with the regulations and legislation that applies to dentistry

Registration

Every primary dental care provider in England has to register with the CQC. Following registration practices will be inspected and will be expected to meet essential standards of quality and safety. Registered providers have a public 'risk profile' maintained by the CQC, which is based on a number of sources. If there are concerns the CQC will contact the practice for information, may impose conditions or may carry out an inspection.

CODE Assure

CODE Assure gives you hands-on support at the practice and by telephone or email for registration, compliance advice, practice "health-checks" and accreditation.

GDC Revalidation

It is proposed that all practitioners will need to revalidate with the GDC every 5 years. CODE Accreditation aims to fulfil the GDC requirements including the annual practice visits.

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*Meet all of your
regulatory needs with
the support of CODE*

Read more about CODE Assure at www.CODEuk.com
Contact CODE on 0870 760 6066 or email info@CODEuk.com



Pre-registration Compliance Check

The pre-registration compliance check helps you to prepare for registration. It consists of a one day site visit by a CODE consultant who will conduct a gap analysis of compliance and the availability of 'evidence' for each of the CQC outcomes. The consultant will provide an action plan identifying:

- Any missing procedures, policies, risk assessments and audits etc.
- Sources of appropriate solutions – providing examples from the CODE Management and Clinical Governance Made Simple modules
- Strengths and weaknesses
- Staff training needs
- Any remedial actions needed following concerns from the CQC

After the on-site visit you will have an additional half day of support by phone, fax and email whilst you complete the registration documentation.

The cost of the Pre-registration Compliance Check is £995 for non-members of CODE and £905 for members (plus vat).

Compliance Set-up, Application and Support 'hand holding'

The consultant will spend 3 days in the practice helping you to set up all of the procedures, risk assessments, policies and action plans to achieve compliance. Compliance Set-up, Application and Support includes:

- Everything in the Pre-registration Compliance Check above
- Spending 3 days in the practice, with the practice manager or provider to set up the necessary processes, procedures, risk assessments and policies
- Providing an additional day of off-site support by phone and email for the application procedure or any problems that arise
- One practice meeting with staff training

The cost is £260 per month for 12 months or £2,780 (plus vat). You will also need to be a member of CODE and Clinical Governance Made Simple.

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CODE Assure Accreditation with Total Support

CODE Accreditation will show that you not only meet essential regulations and professional guidelines relating to dentistry, but also additional patient care standards from CODE. The service includes on-going 'health-checks' and support for CQC registration and compliance.

CODE Accreditation is valuable for your CQC risk profile and it will be appreciated by your patients. A new wall-plaque is provided annually, plus a press release pack, and a digital version of the quality mark for your own signs and stationery. Plus you will be listed on the new website QualityDentistry.co which is promoted to patients.

CODE Assure Accreditation includes:

- Hand-holding after registration
- Problem solving
- Preparation for CQC inspections
- Emergency response for ad-hoc visits or requests
- Dealing with remedial requirements following inspections such as:
 - Limiting practise with restrictions
 - Complying within inspectors requirements with imposed deadlines
 - Support if you are placed on monitoring
 - Changes to registration and notices
- Annual CODE Assure Accreditation
- On-going support throughout the year



Each year you will have one practice visit for a "health-check", so that you can prepare for accreditation. Following this you will have telephone and email support whilst you follow your compliance action plan. The second visit is for accreditation, you may have actions to complete after this visit to achieve the CODE Assure quality mark.

Three days of consultancy time is included in CODE Assure Accreditation service.

The monthly cost is £295 (plus vat), this includes CODE membership and Clinical Governance Made Simple subscription and 3 days of consultancy.

*Achieve the CODE Quality Mark for
standards of patient care*

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NVQ in Management for Providers Practice Managers and Registered Managers

This CODE supported NVQ qualification takes the team member 9 - 18 months to complete and the candidate must work in a practice who has CODE membership and Clinical Governance Made Simple. The candidate will have projects and continual assessments by email and phone with two visits from the assessor (the CODE CQC consultant). The first visit will be to set up the program and complete NVQ documentation, the second will be for the NVQ assessment at the end of the course.

The competences will be based on outcomes 12 onwards from Essential Standards of Quality and Safety, using the healthcare NVQs and the CODE Management Modules for the underpinning knowledge. The subjects will cover:

- Recruitment
- Equality and diversity
- Discipline
- Induction training
- Performance appraisal and review
- Staffing levels, management and support
- Training needs analysis
- Personal development plans
- Learning and development – CPD
- Facility management
- Suppliers and service engineers management

The course includes three days of CODE consultancy with two at the practice and one by phone and email.

The cost of the NVQ course is £2,550 per person including the NVQ registration and assesment fee.

Note that the practice must be a CODE and CGMS member.

Grants may be available, please contact CODE for details of how to obtain a grant.

*Develop your team
and improve practice
management with
CODE supported NVQs*

CODE ASSURE

Extension days of CODE Consultancy

You can purchase additional consultancy from a CODE compliance consultant to supplement any CODE Assure service. It is provided on a day-rate basis, the cost is £695 per day for non-members and £635 for members (plus vat).

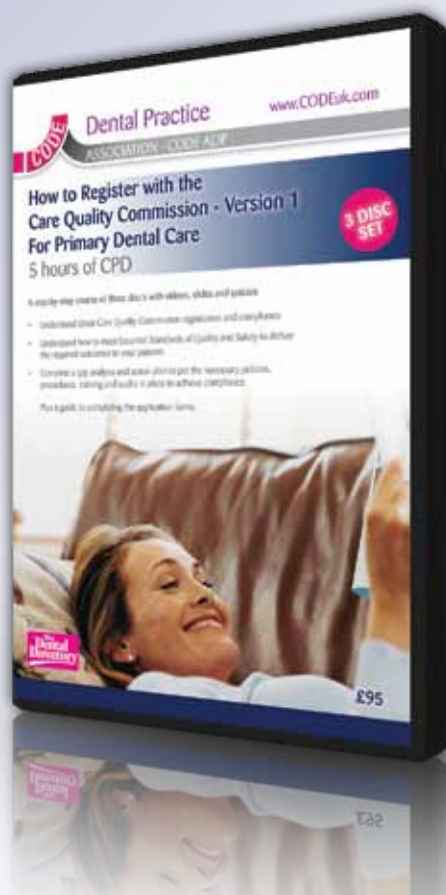
Special offer for CODE Membership

Whilst you don't need to be a member of CODE for the Pre-registration Check and report, compliance documents and evidence are available using CODE Membership and Clinical Governance Made Simple. There is a special offer of CODE and CGMS for £599. Additionally CODE members can join CGMS for £195. CGMS has a monthly fee of £18 for updates and a new kit each year.

(All membership fees include VAT).

DVD Course - How to Register with the Care Quality Commission

For Primary Dental Care, 5 hours of CPD



A step-by-step course of three disc's with videos, slides and quizzes

- Understand about Care Quality Commission registration and compliance
- Understand how to meet Essential Standards of Quality and Safety to deliver the required outcomes to your patients
- Complete a gap analysis and action plan to put the necessary policies, procedures, training and audits in place to achieve compliance

Plus a guide to completing the application form.

**ONLY
£95**

Buy online at www.CODEuk.com/dvd1 for a £5 online discount, or to buy over the phone call 0870 760 6066. Members' discount 10%